

Payment Onboarding for Tenants

As part of your transition to our property management software, Kolmeo, you need to agree to the Kolmeo Connect User Terms of Use as well as the Assembly End User Agreement. If you choose to pay invoices and other expenses by direct debit, you must also agree to the Assembly Direct Debit Request Service Agreement.

Your payment details will be recorded for:

Property address		
Current rent is	\$ on a	basis

All payments on Kolmeo are powered by Assembly Payments. Your payment information will be securely stored with Assembly Payments.

Payment via direct debit* is free, payment via BPAY incurs a transaction fee of \$0.88 each time a payment is made.

By signing this form, you,

- accept the Kolmeo Terms & Conditions;
- have understood and agreed to the terms and conditions and indicated your payment preferences. This forms part of the
 Tenancy Agreement for your property and remains in force in accordance with the terms and period described in that agreement.
 Any amount due will be debited from your account on the rent due date specified in the Tenancy Agreement. You acknowledge
 that the amounts to be debited will vary as rent and other charges under the Tenancy Agreement are legally varied;
- confirm that the bank account details provided are correct and that you are the account holder able to operate this nominated
 account as a sole signatory. You understand that by proceeding now you will have been deemed to have signed a Direct Debit
 Request Service Agreement, and I agree to the <u>Assembly Terms and Conditions</u> of the Direct Debit Request Service Agreement.

Your Details

Tenant 1																
Given Name						Surname										
Title	Title						Date	ite of birth								
Company name (optional)								ABN								
Email																
Mobile phone							Percentage of rent (of 100%)					%				
Emerge	ency o	ontact														
Relation	onship								Contact number							
Payment via Direct Debit (free) or BPAY (\$0.88)																
Financial Institution							BSB									
Name on account							Account Details									
Signature								Date								

See next page for additional tenant details





Property address

Sur-we of time of time or time of time or	Tenant 2										
Mobile phone	Given Name	Surnan	rname								
Mobile phone	Title	Date of	f birth								
Mobile phone	Company name (optional)			ABN							
Relationship	Email										
Relationship	Mobile phone	P	ercentag	e of rent (of 100%)	%					
Payment via Direct Debt (free) or BPAY (\$0.88)	Emergency contact										
Name on a	Relationship	С	Contact number								
Name on account Signature Signature	Payment via Direct Debit (free) or BPAY (\$0.88)										
Signature	Financial Institution		BSB								
Sur ame	Name on account		Account Details								
Sur make	Signature		Date								
Title	Tenant 3										
Mobile phone	Given Name	Surnan	ne								
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Mobile phone	Company name (optional)			ABN							
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